

**The TOWN OF APPLE VALLEY
PARK AND RECREATION COMMISSION
MINUTES
February 2, 2012**

CALL TO ORDER:

Chairperson Raghada Khoury called the meeting of the Park and Recreation Commission of the Town of Apple Valley to order at 6:00 p.m. in the Town Council Chambers.

ROLL CALL:

Roll call was taken with the following members present: Chairperson Raghada Khoury, Vice-Chairman Donald Tatera, Commissioners Michael Hinkle, Michael Martin and Jiles Smith.

Absent: None

PLEDGE OF ALLEGIANCE: Commissioner Hinkle

PUBLIC COMMENTS:

None.

1. Selection of Chairperson and Vice-Chairperson

CHAIRPERSON

Motion by Commissioner Hinkle, seconded by Commissioner Martin to nominate Vice-Chairman Tatera for Chairperson. Motion carried by a 5-0-0-0 vote.

VICE-CHAIRPERSON

Motion by Commissioner Hinkle, seconded by Commissioner Martin to nominate Commissioner Smith for Vice-Chairperson. Motion carried by a 5-0-0-0 vote.

2. Approval of Minutes for Park and Recreation Commission Meeting

Motion by Commissioner Martin, seconded by Commissioner Khoury to approve the minutes for the meetings of October 6, 2011 and November 3, 2011. Motion carried by a 5-0-0-0 vote.

3. Approval of Parks and Recreation Division Monthly Report

Commissioner Martin commented on the new trees that were planted at Horsemen's Center. Ralph Wright, Parks and Recreation Manager informed the Commission that the trees were planted in January and were donated by one of the parks maintenance staff.

Commissioner Martin also commented on the article in the December report about Lena Quinonez, Recreation Supervisor being selected as Employee of the Year stating that it was well deserved.

Motion by Commissioner Khoury, seconded by Commissioner Hinkle to approve the monthly reports for September, October, November and December 2011. Motion carried by a 5-0-0-0 vote.

4. Review Recommendations of the Parks and Recreation Budget Ad Hoc Committee and provide input to the Council as to their adoption

Commissioner Hinkle presented the recommendations of the Parks and Recreation Budget Ad Hoc Committee to help minimize the gap between the department's yearly revenues and expenditures.

Chairman Tatera asked if an admission fee would be charged to attend a Town event. Mr. Wright stated that certain events could charge for admission or parking or seek sponsorships in order to help recover at least 60% of the program costs.

Commissioner Hinkle stated that there will need to be shared sacrifice in all program areas. He mentioned that the recommendations would only reduce the funding gap by 25 – 30%. He also discussed how the increase in programs, services and facilities has increased responsibilities and expenditures.

Commissioner Martin expressed concern with how the Park and Recreation Department is to meet the high expectation of providing the current quality of programs, services and facilities without some type of alternative funding source.

Vice-Chairman Smith emphasized the need for guidance from the Town Council on a cost recovery policy.

Motion by Commissioner Hinkle, seconded by Vice-Chairman Smith to recommend approval by the Town Council of items 1- 6 of the staff report and that the Council develop a formal guideline of the expected level of General Fund support for Parks and Recreation services. Motion carried by a 5-0-0-0 vote.

5. Update and discussion of Parks and Recreation Master Plan

Mr. Wright updated the Commission on the upcoming completion of the Parks and Recreation Master Plan. He discussed the plan's goal to provide direction and aide the Town in providing the community's long-term vision of Parks and Recreation. He also discussed the importance of approving a plan that can adjust to varying economic circumstances and provide achievable strategies.

Implementation survey results and implementation plan options were also discussed.

6. Update on Potential 2012-2013 Community Development Block Grant (CDBG) Projects

Mr. Wright informed the Commission that new financial parameters established by HUD have made Civic Center Park ineligible for CDBG funds. Other projects will still include the replacement of the playground at Thunderbird Park, shade structures at James Woody Park and possibly replacing the air handling unit in the gymnasium at the James Woody Community Center. Total possible funding available for all Town projects is \$223,000.

Commissioner Martin asked where the amenities at Cramer Family Park would go if the park were to close. Mr. Wright stated that there are no current plans on where the restroom and playground would be relocated.

7. Update on Healthy Apple Valley Program Funds and improvements to Civic Center Park

Mr. Wright discussed possible improvements to Civic Center Park as it relates to the Healthy Apple Valley program including walking trail markers and exercise stations.

PARKS AND RECREATION MANAGER'S REPORT

Mr. Wright discussed upcoming soccer tournaments at the Lenny Brewster Sports Center, the department's new Facebook page, the upcoming Heart Chase event, the James Woody kitchen rehab project, the security camera project at James Woody Park and the shade structures for the Civic Center Park Aquatic Center.

He also informed the Commission that Lena Quinonez, Recreation Supervisor will be recognized by Senator Sharon Runner's office at an upcoming Town Council meeting.

PARK AND RECREATION COMMISSIONER COMMENTS

Vice-Chairman Smith commended the staff working the Open Gym program at the James Woody Community Center.

Commissioner Martin thanked Vice-Chairman Smith and Commissioner Hinkle for their efforts on the Parks and Recreation Budget Ad Hoc Committee.

Chairman Tatera suggested exploring the possibility of partnering with the Apple Valley Chamber of Commerce as a funding option.

SUGGESTED ITEMS FOR NEXT AGENDA

None

ADJOURNMENT

Motion by Commissioner Martin seconded by Commissioner Khoury and unanimously carried to adjourn the meeting at 7:39 pm.

CHAIRPERSON

TOWN CLERK